



Community
Resource
Centre
Centre de
ressources
communautaires
Orléans-Cumberland

Community Development Coordinator

Employment type	Compensation	Schedule
Full-time – Permanent	\$60 455- \$64 919	5 days/week (35 hours)

About Orléans-Cumberland Community Resource Centre

Do you love collaborating as part of a close-knit, high performing team to directly impact and strengthen Orléans-Cumberland communities? Do you want to feel a sense of belonging where your voice will be heard? The OCCRC is more than an organization – we are an active eco-system with a concrete impact in the community we serve!

We are a bilingual non-profit organization committed to strengthening Orléans-Cumberland communities by providing a wide variety of free programs and services supporting individuals to achieve their full potential. We are friendly, welcoming, inclusive, empathetic and non-judgmental. We provide sector competitive compensation and benefits, coaching and support to realize your full potential, and the space to live your life outside of work.

About you

You naturally empower and inspire others to reach their full potential and are a passionate advocate for individual and community well-being. You are someone who strives for continuous improvement in all that you do, and you actively look for opportunities to strengthen your skills, invest in your own growth and development, and embrace change.

You foster an environment that is inclusive and open-minded, nurturing genuine connections, celebrating differences and embracing diversity. You listen deeply, communicate openly and transparently and welcome feedback.

What you will do and the value you will add

We currently have an opening for an existing role for an experienced bilingual Community Development Coordinator. In this position, you will work alongside residents, community groups, partners, and local leaders to strengthen community well-being across Orléans-Cumberland and surrounding areas.

Drawing on your knowledge of community development and social justice principles, you will identify emerging community needs, build partnerships and coalitions, facilitate community engagement initiatives, and support collective action on issues that affect quality of life.

Key responsibilities

Engage the Community and Build Partnerships

- Monitor emerging issues in Orléans-Cumberland and the Ottawa region, paying particular attention to the realities of rural communities
- Conduct needs assessments to guide CRCOC's priorities and actions
- Build and maintain strong relationships with residents, community groups, partner organizations, and elected officials
- Facilitate networks, coalitions, and collaborative forums that promote civic engagement and collective action

Empower and support advocacy

- Support groups and community members in developing sustainable solutions to issues affecting their quality of life
- Support advocacy and civic engagement efforts related to income, food security, housing, and other social determinants of health
- Collaborate with politicians on priority issues
- Collaborate with the media to promote initiatives that improve the community's quality of life

Coordinate initiatives and ensure their visibility

- Design, coordinate, and evaluate activities, workshops, and events tailored to identified needs
- Represent the CRCOC, promote initiatives, and follow up on files, reports, and funding applications

Job Requirements

- Master's degree in Social Work, Population Health, Social Sciences, or an equivalent combination of education and experience
- Minimum of five to seven (5-7) years of relevant community services experience with three (3) years of experience in community development
- Ability to communicate effectively, both orally and in writing, in French and English (essential)
- Ability to communicate in additional languages is considered an asset

Skills And Attributes for Success

- Strong understanding of systems of oppression, intersectionality, systemic inequities, power dynamics, and their impacts on affected individuals and communities
- Thorough understanding of the social determinants of health
- Knowledge and experience in needs assessment and program evaluation
- Demonstrated ability to work with community groups to foster empowerment and self-determination
- Excellent communication, interpersonal, and group facilitation skills
- Experience in individual and community advocacy
- Ability to work independently and as part of a multidisciplinary team
- Knowledge of the needs of marginalized populations, particularly low-income individuals and racialized communities, and experience working with these groups
- Experience addressing community issues such as housing, food security, and mental health
- Knowledge and experience working within community development models and analytical frameworks, including systems-level approaches, anti-oppressive practice, trauma-informed and harm reduction approaches
- Strong organizational, time management, and problem-solving skills
- Demonstrated commitment to equity and a non-judgmental approach toward others regardless of gender, culture, race, sexual orientation, or other identities
- Ability to work a flexible schedule, including evenings and occasional weekends
- Valid driver's licence and access to a vehicle

Application Process

Please submit your application before 8:00 a.m. Wednesday August 26, 2026.

[Click to apply](#)



Equal Opportunity Employer

The OCCRC is committed to including equity and diversity in its practice by being responsive to individuals' needs and delivering equitable outcomes for all, regardless of their indigenous status, race, colour, culture, ethnicity, language/linguistic origins, ability, socio-economic class, age, ancestry, nationality, religion or faith, sex, gender (identity & expression), sexuality, sexual orientation, mental or physical condition, family status, residency/migration status in Canada and all other forms of oppression that a person may experience.

The OCCRC is an equal opportunity employer that values the diversity of individuals in our programs and services. If you require accommodation at any stage in the selection process, please let us know the nature of the accommodation.

We want to thank all those who have submitted a job application in advance. Only those selected for an interview will be contacted.

Note: OCCRC may use technology tools, including automated screening or AI-enabled systems, to support parts of our recruitment process (for example, organizing applications or identifying relevant experience). All hiring decisions are made by OCCRC team members.